

**IMMANUEL LUTHERAN CHURCH & SCHOOL**

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**BOARD OF DIRECTORS**

**MEETING MINUTES**

**DATE:** March 19, 2024

**BY:** Bonnie Schulte, Secretary 2024

**PRESENT:** Tom Ruff, Chair 2024  
Vern Boehme, Board Member 2024  
Grant Goris, Board Member 2026  
Kevin Heneghan, Board Member 2025  
Russ Hoppe, Board Member 2026  
Becky Hoskins, Board Member 2026  
Forrest Van Ness, Board Member 2025

Jason Auringer, Senior Pastor  
Tom Roma, Associate Pastor  
Allison Dolak, Principal  
Debbie Anderson, Director of Finance

**ABSENT:** Carol Waddell, Treasurer 2025

**Guests:** Kris Schuldt, Immanuel Lutheran Church – Wentzville  
Chris Hunt, Safety and Security Coordinator, First Baptist Church, Lake St. Louis  
Gary Waller, Safety Ministry Lead, First Baptist Church, Wentzville

**CC:** Tammy Brenningmeyer, Assistant Principal  
File – Dropbox  
ILCSW.net website

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The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

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Chair Tom Ruff called the meeting to order at 7 p.m.

Pastor Jason Auringer opened the meeting with a reading from Psalm 84:1-5 and with prayer.

February 2024 Minutes approved via e-mail.

Safety and Security Presentation – Immanuel Lutheran Church member Kris Schuldt introduced guests Gary Waller and Chris Hunt who presented information to the BOD regarding church safety. Information included security issues, first aid, volunteers, and insurance needs.

Following the presentation, the BOD discussed:

- An ILC plan emphasizing safety vs. security
- Needed medical aspects of a safety plan
- Immanuel Lutheran School – Wentzville’s crisis manual that speaks to school safety

Tom Ruff recommended that a BOD policy regarding safety be added to the BOD Policy Manual, with family and child welfare a needed aspect. This item is to be added to the June 2024 BOD agenda, which will allow newly elected BOD members to participate in the development of an Immanuel Lutheran Church policy.

### **MLT Reports**

Senior Pastor’s Report – The BOD reviewed Jason Auringer’s submitted report.

- Tom Ruff asked about a St. Paul – New Melle update. Pastor Auringer commented that no final outcome has been stated. Pastor Auringer will contact Pastor Chuck Schlie (Messiah Lutheran Church) and Maxx Fisher (St. Paul Lutheran Church – New Melle) to gain understanding as to their next steps.
- Vern Boehme inquired as to the New Member class starting in April 2024. Pastor Auringer and Pastor Roma will lead a seven-week course. Seminarian Cody MacMillan will also lead a Bible study class; topic to be determined.
- Becky Hoskins asked about the outcome of the Ministry Clarity summary. Pastor Auringer noted that the summary lends itself to identifying that Immanuel does “Worship” and “Education” well, with attention needed in “Serving” and “Connect.” More details to follow in April, including steps for one-, three- and five-year goals.

Principal’s Report – The BOD reviewed Allison Dolak’s submitted report.

- Bonnie Schulte asked about Grandparents Day attendance.
- Vern Boehme confirmed any BOD attendance needed to support the March 20 NLSA meeting, as well as the summary presentation scheduled on Thursday, March 21.

### **EXECUTIVE SESSION**

At approximately 8:25 p.m. Tom Ruff called the Executive Session to order.

- Discussion regarding an ex-student parent grievance.
- Discussion regarding a third-party contractual issue.

At approximately 8:30 p.m. Tom Ruff ended the Executive Session.

Business Manager Report – None

Treasurer’s Report – The BOD reviewed the submitted Dashboard and financial reports. Bonnie Schulte expressed appreciation for including Sunday School stats in the Dashboard report. She also brought to the BOD’s attention that the Sunday School averages on a weekly basis 16-17 adults who lead Immanuel’s Sunday School program.

Kevin Heneghan made the motion to accept the Dash Board/Treasurer’s Report as presented. Grant Goris seconded the motion. Motion approved by unanimous vote.

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## **OPEN QUESTIONS**

Questions for Pastor Auringer – Vern Boehme asked about Fellowship Hall upgrade needs, i.e., platform/stage ramp and push buttons on exterior doors for easier access aiding those with physical needs/wheelchairs. Discussion regarding audio visual, sound, carpeting, and painting upgrades and plans to design for expansion in light of current Long-Term Planning efforts. The BOD gave support to move forward with audio visual and sound improvements of Fellowship Hall.

Questions for Allison Dolak – None

Questions for Carol Waddell, as Business Manager – None

## **OLD BUSINESS**

Long-Term Planning Committee Update – Tom Ruff stated the committee has selected an architect to assist in working through master planning.

Long-Term Financial Planning Team – Kevin Heneghan stated no updates.

150th Anniversary Planning – Kevin Heneghan stated no update.

BOD nomination process – Vern Boehme reported that the flow of nominations is slower this year than last year. The committee continues to identify and pursue candidates for nomination in anticipation of the May 2024 election.

## **NEW BUSINESS**

Financial Review – Allison Dolak reported that a May 2024 date is targeted for a financial review.

Lutheran High School BOD Member – Tom Ruff brought to the BOD's attention that Maureen Kuhlmann's term as a Lutheran High School BOD member has ended. Immanuel Lutheran Church – Wentzville's representation is needed. Item tabled to the April 2024 agenda.

Other New Business – Missions Support of Student Mobilization

Becky Hoskins brought forward the motion to provide \$1,200 financial support to Makayla Auringer's Summer 2024 mission work through Student Mobilization ([www.stumo.org](http://www.stumo.org)). Forrest Van Ness seconded the motion. Motion approved by unanimous vote.

Vern Boehme expressed appreciation for the new Missions Board map posted in the church narthex. Debbie Anderson recognized Jennifer Lewis and Mike Schlipp for providing the map.

## **BOD SELF-REVIEW**

The Board conducted their self-review.

Members closed the meeting with the Lord's Prayer.

Kevin Heneghan made the motion to adjourn the meeting. Grant Goris seconded the motion. Motion approved by unanimous vote. Meeting adjourned at 9:02 p.m.

Upcoming Dates:

BOD Meeting April 16, 2024

Voters Meeting May, 2024 (Date TBD)