

IMMANUEL LUTHERAN CHURCH & SCHOOL

BOARD OF DIRECTORS

WORKSHOP MINUTES

DATE: August 17, 2024

BY: Bonnie Schulte, Secretary 2027

PRESENT: Becky Hoskins, Chair 2026
Carol Waddell, Treasurer 2025
Grant Goris, Board Member 2026
Tom Guenzler, Board Member 2027
Kevin Heneghan, Board Member 2025
Russ Hoppe, Board Member 2026 (advisory member)
Forrest Van Ness, Board Member 2025
Jason Auringer, Senior Pastor
Tom Roma, Associate Pastor
Allison Dolak, School Principal

ABSENT: Brian Parker, Board Member 2027

Guest: Tom Ruff, ILCSW Long-Range Planning Committee Chair

CC: Tammy Brenningmeyer, Assistant Principal
File – Dropbox
ILCSW.net website

The following minutes express my understanding of the items discussed. Please respond within five days of receipt if any changes are required.

If any action is required, the name indicates the responsible party and the date indicates the due date.

Long-Range Planning Committee Update – Tom Ruff presented a higher-level update of the campus facility master plan, including envisioning what can be developed, establishing cost estimates, and prioritizing and developing a phased approach.

Chair Becky Hoskins called the BOD Workshop to order at 9:45 a.m.

Pastor Jason Auringer opened the Workshop with prayer.

July 2024 BOD Meeting Minutes approved by e-mail as presented.

Financial Reporting – Carol Waddell spoke to the June and July Dashboard and Treasurer's reports, which were distributed via e-mail prior to the meeting. Forrest Van Ness made the motion to accept the financial reports for audit. Grant Goris seconded the motion. Motion approved by unanimous vote.

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2023-2024 Excess Fund Distribution – The BOD discussed distribution of 2023-2024 excess funds with consideration of ILCSW campus expansion projects; Grace Chapel Lutheran School (Bellefontaine Neighbors, Mo.), Hearts & Hope Uganda school construction project, and Bethlehem Lutheran Church (located in the Hyde Park neighborhood of St. Louis, Mo.) charitable giving opportunities; ILCSW safety and security programs, HVAC maintenance and repair needs; and staffing needs. Final recommendations will be determined at the September 2024 BOD meeting with recommendations to the voters at the September 23, 2024, Voters Meeting.

Safety & Security Policy Review – Forrest Van Ness reported that the Kurt Frisz, Chief, St. Charles County Police Department, will provide the Board with further insight into safety and security at the September 2024 BOD meeting.

Housing Allowance Change – Becky Hoskins brought forward one housing allowance request. Carol Wadell made the motion to approve the housing allowance request made by Tammy Brenningmeyer. Kevin Henneghan seconded the motion. Motion approved by unanimous vote.

Butangala School Construction Update – The Board discussed the Hearts & Hope for Uganda Butangala school construction project request as part of the excess funds allocation agenda item.

Authorization Level Policies for Financial Authority Update – Becky Hoskins requested that a Board sub-committee be formed to review, edit and address additional policies regarding best practices pertaining to authorization level policies for financial authority. Kevin Henneghan, Carol Waddell, and Becky Hoskins will address this need and report recommendations back to the BOD. Target date October 2024.

Koenig Cemetery Update – Russ Hoppe provided an update on the status of Koenig Cemetery.

- The Board made the decision to maintain the cemetery, by way of current funds in the Koenig Cemetery Fund with LCMS Foundation.
- Russ recommended that the BOD make the decision that Immanuel Lutheran Church and School-Wentzville move forward with a recommendation to Immanuel voters to acquire and operate Koenig Cemetery.
- MOTION: Forrest Van Ness made the motion regarding acquisition and operation of Koenig Cemetery as recommended. Kevin Henneghan seconded the motion. Motion approved by unanimous vote.

Vision and Planning – Pastor Jason Auringer shared comments and insight regarding church and school staffing needs. A recommendation was made that the BOD form a sub-committee to address best case scenarios of staffing needs.

Bonnie Schulte made the motion to form a sub-committee to investigate pastoral staffing needs with the intent of calling a third pastor. Following a Board discussion, Bonnie Schulte withdrew her motion as such an investigation is part of the Long-Range Planning Committee current activities. The consensus of the BOD was that the staffing needs be taken back to the LRP Committee emphasizing the priority of this need.

Immanuel Lutheran and St. Paul's-New Melle Relationship Moving Forward – Becky Hoskins and Russ Hoppe addressed the St. Paul's-New Melle and Immanuel survey comparison report summary. Russ Hoppe stated that Scott Alexander will serve as St. Paul's liaison to Immanuel, with attendance specific to those meeting topics pertaining to the St. Paul's/Immanuel relationship. Immanuel's liaison to be determined by the September 17, 2024, Board meeting.

ILC made contact with the Synod regarding a recommendation for legal counsel as it pertains to real estate issues. Kevin Henneghan made the motion to approve hiring an attorney to address real estate needs. Grant Goris seconded the motion. Motion approved by unanimous vote.

Final Comments – Board members were given the opportunity to share any additional comments regarding the Workshop discussions.

Formal Adjournment – Pastor Tom Roma closed the Workshop by leading the group in The Lord's Prayer.

Forrest Van Ness made the motion to adjourn the Workshop. Grant Goris seconded the motion. Motion approved by unanimous vote. Workshop adjourned at 12:40 p.m.

Next Meetings:

Next BOD meeting – 7 p.m. Tuesday, September 17, 2024

Voters Meeting – 7 p.m. Monday, September 23, 2024